

***Serving the Communities of Castleton and Marshfield***

*Chairperson:* Ms Cath Davis

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

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Dear Councillor

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 8th April 2025** commencing at **7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meetings in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 7th April to be brought up under item 4 of the monthly meeting agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting

[https://us02web.zoom.us/j/84699222129?pwd=G124GZR88kX9H0l6YKdFkR8x5WXSKl.1](https://www.google.com/url?q=https://us02web.zoom.us/j/84699222129?pwd%3DG124GZR88kX9H0l6YKdFkR8x5WXSKl.1&sa=D&source=calendar&usd=2&usg=AOvVaw0SPFvMDCuBe256yi2vdq2K)  
  
Meeting ID: 846 9922 2129  
Passcode: 806483  
  
One tap mobile  
+442039017895,,84699222129#,,,,\*806483# United Kingdom  
+442080806591,,84699222129#,,,,\*806483# United Kingdom  
  
Dial by your location  
• +44 203 901 7895 United Kingdom• +44 208 080 6591 United Kingdom  
• +44 208 080 6592 United Kingdom• +44 330 088 5830 United Kingdom• +44 131 460 1196 United Kingdom  
• +44 203 481 5237 United Kingdom• +44 203 481 5240 United Kingdom

**AGENDA**

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| **1** | **Apologies.** | **1** |
| **2** | **Declaration of interests** | **1** |
| **3** | **Police Matters.** | **15** |
| **4** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 7th April 2025.** | **15** |
| **5** | **To confirm the minutes of the Council meeting held on 11th March 2025.** | **5** |
| **6** | **Review of matters arising from the Council meetings held on 11th March 2025.** | **15** |
| **7** | **Newport City Councillor’s Report.** | **10** |
| **8** | **Missing litter bins update.** | **5** |
| **9** | **To review the Council’s Biodiversity Action Plans and S6 Reports.** | **5** |
| **10** | **Bird Boxes update.** | **5** |
| **11** | **To agree support for Newport City Council’s policy :–**   1. Regardless of the purpose, the release of helium balloons should not be permitted from any Council land. 2. The Council should publicise and encourage the use of alternative, environmentally friendly methods of celebration or remembrance; and   3. Officers should take appropriate steps to implement the above, for example through appropriate clauses in leases and licences granted by the Council and the development of communication strategies to increase public awareness of the issues caused by helium balloons. | **5** |
| **12** | **To agree a communication with Marshfield Football Club regarding the main village hall football pitch.** | **10** |
| **13** | **Financial Matters:**   1. **To consider renewal of the Marshfield Village Hall grounds maintenance contract with Newport City Council, to be donated to the Village Hall Management Committee.** 2. **To consider the purchase of picnic bench seats for Marshfield Village Hall.** 3. **Purchase of new notice boards.** 4. **Payments and Invoices.** 5. **Other financial matters** | **15** |
| **14** | **Allotment Matters:**   1. **Management update.** 2. **To approve spending on new wire fencing in the Church Lane allotment site.** 3. **To receive a request to site a greenhouse from the tenant of plot 60MR.** | **5** |

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| **15** | **Planning Matters**  **To consider a response to Newport City Council on the following planning applications:**   1. **MCC 1027 – Conex 25/0140**   PROPOSAL: CONSTRUCTION OF AN ENTRANCE PORCH TO THE FRONT ELEVATION AND NEW BOUNDARY WALL, PILLARS, VEHICLE AND PEDESTRIAN GATES  SITE; FAIRHOLME 15 ST MELLONS ROAD MARSHFIELD CARDIFF CF3 2TX  APPLICATION TYPE: FULL   1. **MCC 1028 – Conex 25/0150**   PROPOSAL: S73 APPLICATION TO VARY CONDITION 2 (APPROVED PLANS) OF 23/1058 OUTLINE APPLICATION FOR A RURAL ENTERPRISE WORKER'S DWELLING (ALL MATTERS RESERVED). AMENDMENTS INCLUDE UPDATED FCA AND LEVELS  SITE: LLANFAIR FARM CARDIFF CHURCH LANE MARSHFIELD, CF3 2UF  APPLICATION TYPE: RENEWALS AND VARIATION OF CONDITION   1. **MCC 1029 – Conex 25/1029**   PROPOSAL: CONVERSION OF EXISTING DWELLING INTO TWO SEPARATE DWELLINGS WITH INTERNAL ALTERATIONS ONLY  SITE: SEREMPORE NEWPORT ROAD CARDIFF CF3 2UR  APPLICATION TYPE: FULL   1. **MCC 1030 – Conex 25/1030**   PROPOSAL: SINGLE STOREY REAR EXTENSION  SITE: 1 THE SHIRES MARSHFIELD CARDIFF CF3 2AW  APPLICATION TYPE: FULL | **10** |
| **16** | **To agree actions to support Wales VE Day on 8th May.** | **5** |
| **17** | **Data Protection Policy** | **5** |
| **18** | **Correspondence** | **5** |
| **19** | ***Community Engagement:***   1. **To agree articles for the village magazine and next newsletter.** | **5** |
| **20** | **Any other business.** | **5** |
|  | **The Annual Meeting is scheduled for Tuesday 13th May 2025 and will be immediately followed by the Monthly Council meeting.** |  |