**MARSHFIELD COMMUNITY COUNCIL**

Minutes of the monthly Council Meeting held on 11th March 2025 at Marshfield Village Hall and via a Zoom video/audio conference call commencing at 7:15 p.m. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present: Ms Cath Davis (Chairperson)

Mrs Chris Roberts

Mrs Linda Southworth-Stevens

Mr Lee Colvin

Mr Gary Doubler

Apologies: Councillor Seema Sindhakar (family), Councillor Ross Maidment (work)

In attendance: One member of public, Councillor Allan Screen (Newport City Council), PC 1819, Sgt Chris Johnson 1810 (Gwent Police), G C Thomas (Clerk)

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| **271. DECLARATION OF INTERESTS**  There were no interests declared.  **272. COUNCIL VACANCIES**  The Council met Mr Nathan Howells who was interested in becoming a Member of the Community Council. Following discussion, Councillor Colvin proposed that Mr Howells should be co-opted to fill one of the vacant seats on the Council. This was seconded by Councillor Southworth-Stevens and unanimously agreed  .  Mr Howells signed a declaration of acceptance and took park in the meeting that followed.  **POLICE MATTERS**  273. Police Surgery  The police surgeries at Marshfield Village Hall on the first Sunday of each month will now be held from 12:30 to 13:30 due to clashes with church times.  274. Dead Dog  The body of a dog dumped on Broadway has been reported to the police.  275. PCSO Funding  Councillor Screen told the meeting that a change in policy to PCSO funding has released some money for additional staff for the whole of Gwent. Councillor Screen agreed to check on staffing numbers for local policing.  **276. PUBLIC PARTICIPATION**  There were no matters to be brought up under this item.  **277. MINUTES OF THE LAST MEETING**  The minutes of the Council meeting held on 11th February were confirmed as a true record and adopted by the Council.  **MATTERS ARISING FROM THE LAST MEEETING**  278. Street Lighting Pentwyn Terrace (Min 250)  Councillor Screen had no further information. Councillor Doubler confirmed that the lights remain unsynchronised with daylight times.  279. Replacement Gate - Village Hall Playing Fields (Min 251)  Councillor Southworth-Stevens had not heard from Newport CC but considered that the gate to the public footpath may need to be replaced by Marshfield Community Council or taken away.  280. Newport City Councillor’s Report – Litter Pick (Min 254)  Church Lane, Coedkernew to the LG Roundabout and also on Ty Mawr Road were in need of litter picking.  *(Gwent Police officers Joined the meeting)*  **POLICE MATTERS (Continued)**  281. Traffic Operation  Sgt Johnson told the meeting that a traffic operation to check vehicles will be carried out in the area and involve officers from the police, Natural Resources Wales, fire brigade and the DVSA.  282. Fly Tipping  Issues involving fly tipping were discussed.  283. Traffic Monitoring Wires  Councillor Colvin asked for more information about wires across a number of roads in the area. Sgt Johnson felt they were installed by the highway authority to monitor traffic movements.  *(Gwent Police officers left the meeting)*  **MATTERS ARISING FROM THE LAST MEETING**    284. Community Fund Application - Six Bells Campaign (Min 255)  Councillor Davis had attended a community fund loan meeting on 20th February at Parc Golf Club and had emailed councillors with information from the meeting. Someone from Welsh Government will speak to the campaign group. The owner of the land has agreed to an extension. Councillor Davis is waiting to hear the next step.  285. Planning Application Observations (Min 262)  ***The Council approved and adopted the following observations already sent to Newport City Council:***  MCC 1024  Conex 25/0023  Proposal: Outline Application for Proposed Demolition of Commercial Building and Construction of Residential Development.  Site: Red Barn, Wellfield Road, Marshfield, CF3 2UB  1*.  Part of the proposed build falls outside the settlement area, and extends into the green belt.*  *2.  The proposed build falls within the C1 flood plain.  The lane has a tendency to flood resulting from the playing fields being above road level and water draining from the playing fields onto the lane road surface.*  *3.  The adjoining field to the Red Barn exits on to a sharp bend. the bend causes a poor line of sight on what is a single width lane without any pavements. The increased traffic from a further 3 residential properties would aggravate the danger at this exit.*  *4. At the western side of this proposed build runs a reen.  The demolition and excavation needed could disrupt the ecology and cause pollution in the reen.  The hedging may be damaged and may also have Dormice present.*  **NEWPORT CITY COUNCILLOR’S REPORT**  286. Newport CC 2025/26 Budget  Councillor Screen explained some of the proposals involving the Newport City Council budget:   * Some money has been allocated to repair pot holes but he is not sure which roads will be prioritised. * Funding for grass cutting has been increased. * Street lighting has stopped in many areas after midnight but money has been allocated to keep the lights on in some areas. * Tredegar House library has been saved and Councillor Screen is trying to organise a Friends of Tredegar House Library group to increase usage.   287. Consultation on Bus Services  A consultation on bus services is ongoing and it is important that people respond. There are proposals to change the way funding is done and whether Transport for Wales or Local Authorities will control services.  288. Planning Enforcement  A planning enforcement meeting is to be arranged.  289. PRAID  The PRAID group has ended and a new group, Stakeholders of Wentloog has formed with no residents involved.  290. Ward Surgery  A ward surgery is due at Michaelston Village Hall on 23rd March between 6-8 p.m.  291. Church Lane Road Surface  Councillor Screen will chase up repairs to the Church Lane Road surface.  **292. FLY TIPPING IN THE LOCALITY**  The Council heard that some fly tipping had occurred on St Mellons Road over the weekend and at Green Lane and other places usually affected. Councillor Screen referred to money that could be available for CCTV cameras. Newport CC is not willing to change the rules at its waste and recycling site.  **293. MISSING LITTER BINS**  The Council heard that a member of public reported he had spoken to Newport City Council employees who has stated litter bins were removed to avoid over use with domestic waste.  ***Councillor Davis proposed that the Council writes to Newport City Council to pass on this information and to ask for clarification. The Council resolved to write to NCC.***  **294. BIRD BOXES**  Councillor Roberts told the Council that 64 bird box kits had been spread far and wide over the village and had been well received. There was some money remaining from the donations made to the Council for this purpose. Councillor Howells suggested that a web camera could be installed in one of the boxes.  ***Councillor Roberts presented the Clerk with receipts for items involved in creating the bird box kits amounting to £41.81 and asked for reimbursement. The Council agreed to the reimbursement.***  *(Councillor Screen left the meeting)*  **295. SAVE THE SIX BELLS CAMPAIGN**  The Council heard updates on the progress of the campaign.  **FINANCIAL MATTERS**  296. Donation Request – Castleton Baptist Church  The Secretary of Castleton Baptist Church wrote on 20th February to ask if the Community Council would be happy to support the maintenance of the graveyard for the former church on Marshfield Road, Castleton.  ***Councillor Southworth-Stevens proposed a donation of £150, but this was defeated by a majority vote***.  297. New Notice Boards    This was carried over to the next meeting.  298. Renewal of Subscriptions  One Voice Wales and the Society of Local Council Clerks wrote to invite renewal of membership at a cost of £511 and £190 consecutively***.***  ***The Council agreed to renew both subscriptions.***  299. Payments and Invoices  ***The Council agreed to make the following payments:***  G Thomas – Zoom subscription, reimbursement - £15.59  G Thomas – Stamps, stationery etc, reimbursement - £25.10  C Roberts – Bird boxes parts, reimbursement - £44.81  300. Bank Payments  132/3/25 SOCIETY OF LOCAL COUNCIL CLERKS £190.00  13/03/2025 CHRISTINE ROBERTS BIRD BOXES EXPENSE £44.81  13/03/2025 ONE VOICE WALES MEMBERSHIP SUBS £511.00  13/03/2025 GERALD THOMAS STAMPS -STATIONERY £25.10  13/03/2025 HMRC PAYE/NIC - £315.31  13/03/2025 GERALD THOMAS ZOOM £15.59  13/03/2025 GERALD THOMAS INTERNET £18.00  13/03/2025 GERALD THOMAS CLERKS PAY +TRAVEL £1,006.72  **ALLOTMENTS**  301. Key Deposit  The Clerk reported that the former tenant of plot 53 had donated the £30 key deposit to the Council rather than take a refund.  302. Allotment Plot Allocation  The Clerk reported that, at present, only one plot was vacant. An existing tenant had asked for a further plot but there were two people on the waiting list.  ***The Council confirmed that the vacant plot should be offered to people on the waiting list before considering an application for a second plot from an existing tenant.***  303. Shed Donated to Council  The former tenant of plot 53 had left a small plastic shed on site which has been donated to the Council. The shed is not required by the new tenant of plot 53.  ***The Council agreed that Councillors Colvin and Southworth-Stevens can decide how to deal with this shed.***  304. Church Lane Allotment Site  The lead tenant for Church Lane site had emailed on 4th March giving his intention to step down from the role and gave concerns about gaps in the hedging bordering the site.  Councillor Southworth-Stevens had contacted Newport City Council who had suggested they plant hawthorn and fruit trees to fill the gaps.  305. Skip Hire  Councillor Southworth-Stevens reported that the skip on the Marshfield Road site is full and that another skip is needed.  ***The Council agreed that Councillor Southworth-Stevens should arrange hire of another skip when it is required.***  **PLANNING MATTERS**  306. MCC 1025  Conex 25/0094  Proposal: Garage Conversion  Site: Beech House, 21 St Mellons Road, Marshfield, CF3 2TX  ***The Council asked for any thoughts about this application to be forwarded to Councillors Nathan Howells and Southworth-Stevens who should compile a response to Newport CC before the deadline date.***  307. MCC 1026  Conex 25/0115  Proposal: S73 Application to Vary Condition 1 (Approved Plans) Of 19/0161 Single  Storey Extension, Roof Alterations Including Dormer Extension and External Works. Amendments Include Changes to Layout and Elevations  Site: 4 Catherine Drive Marshfield Cardiff CF3 2XB  Application Type: Renewals and Variation of Conditions  ***The Council asked for any thoughts about this application to be forwarded to Councillors Nathan Howells and Southworth-Stevens who should compile a response to Newport CC before the deadline date.***  **CORRESPONDENCE**  308. Land near Mallards Reach/The Shires  A resident emailed on 4th March to ask if land near Mallards Reach/The Shires, overgrown with brambles, would be suitable for a play area.  The Council understood that the land in question is privately owned, although a public right of way runs through the land.  ***The Clerk was asked to reply to the resident and contact Newport City Council's Public Rights of Way office to report the overgrowth and ask for it to be cut back.***  **309. COMMUNITY ENGAGEMENT**  The latest newsletter is being prepared.  **ANY OTHER BUSINESS**  310. Various  Councillor Davis reported the following matters to the Council:   * VE celebrations are due. Considering decoration Groes Corner. The Women’s Institute will make bunting and there is material left from the coronation celebrations. Nerys Pennell will contact the Royal British Legion. * The Church service was very good. * More picnic benches are required for the village hall grounds. * Hearings for the St Brides solar panel planning application are due for 2nd and 3rd July 2025. * Relatives from New Zealand of Marshfield residents had made contact and research had found connections with Groes Fawr Farm which had been relayed to the relatives. * A One Voice Wales online meeting with Chris Harris about the Living Levels. * The Water Vole Steering Group will meet on 23rd March 2025. * The Village Hall Warm Hub is due to end in two weeks. * The Newport CC Liaison Group will meet on Thursday. Please let Councillor Davis know if there is anything to be brought up.   311. Village Hall Management Committee Meeting  Councillor Roberts is due to represent the Council at the next VHMC meeting and asked if there is anything to be brought up. Councillor Roberts also provided a list of current lettings.  312. Castleton Bus Stop  Councillor Howells referred to the damaged bus shelter at the Castleton bus stop.  ***The Council agreed to write to Newport CC to ask what is happening.***  **Meeting Closed 21:14** | **Actions**  **AS**  **GT**  **GT**  **LSS/LC**  **LS-S**  **NH**  **/LS-S**  **GT**  **GT** |