

***Serving the Communities of Castleton and Marshfield***

*Chairperson:* Ms Cath Davis

*Clerk:* Mr G C Thomas 4 Kenilworth Road Newport South Wales NP19 8JQ

*Tel:* 01633 375812

e-mail:[marshfieldcommunitycouncil@gmail.com](mailto:marshfieldcommunitycouncil@gmail.com)

Dear Councillor

The monthly meeting of Marshfield Community Council will be held **on TUESDAY 9th July 2024** commencing at **7:15 p.m.**  The meeting will be held in the meeting room of Marshfield Village Hall, Wellfield Road, and can also be joined remotely via Zoom using the joining details below.

If attending in person the Council will adhere to the Covid-19 safety measures which are in force at the time. Please do not attend the Hall if you feel unwell or are displaying any symptoms of Covid-19.

**Members of public and press are welcome to join the meetings in person or by following the Zoom joining instructions below. If required, written representations can be emailed to the Clerk by Monday 8th July to be brought up under item 3 of the monthly meeting agenda.**

## Yours sincerely

G C Thomas

Clerk

Join Zoom Meeting  
<https://us02web.zoom.us/j/89179932187?pwd=tgUEnmmNbMXQU6koyheL260NMeljnk.1>  
  
Meeting ID: 891 7993 2187  
Passcode: 731088  
  
One tap mobile  
+442080806591,,89179932187#,,,,\*731088# United Kingdom  
+442080806592,,89179932187#,,,,\*731088# United Kingdom  
  
Dial by your location  
• +44 208 080 6591 United Kingdom• +44 208 080 6592 United Kingdom• +44 330 088 5830 United Kingdom• +44 131 460 1196 United Kingdom• +44 203 481 5237 United Kingdom• +44 203 481 5240 United Kingdom• +44 203 901 7895 United Kingdom  
Find your local number: <https://us02web.zoom.us/u/kSKju6yEK>

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **1** | **Declaration of interests.** | **1** |
| **2** | **Police Matters.** | **10** |
| **3** | **Time allowed for members of public to speak (In line with Standing Order on Public Participation in Meetings). Please email the Clerk with any matters to be put to the Council by Monday 9th July 2024.** | **15** |
| **4** | **To confirm the minutes of the Council meeting held on 11th June 2024.** | **5** |
| **5** | **Review of matters arising from the Council meetings held on 11th June 20204.** | **15** |
| **6** | **Newport City Councillor’s Report.** | **10** |
| **7** | **Financial Matters:**   1. **To approve the Annual Return and Annual Governance Statement to be returned to Wales Audit.** 2. **Payments and Invoices.** 3. **Other financial matters.** | **5** |
| **8** | **Planning Matters**   1. **To approve and adopt the observations already sent to Newport City Council:**   **MCC 1016**  **Conex 24/0354**  **Proposal: Proposed hip to gable loft conversion, pitched rear dormers and single storey rear extension.**  **Site: 38 Oakfields, Marshfield, CF3 2EZ**  **We note that a previous application has been refused 23/0834. We have been approached by a neighbour who has confirmed that their privacy would be compromised by the increased height of the roof and the proposed rear gabled windows. The compromised privacy affects house Nos 40,42,44,46,48 and 50. In addition on further consideration we believe that the proposed increased height of the roof on this particular designed house will have an adverse effect on the street scene.**  **MCC 1017**  **Conex 24/0505**  **Proposal: Change of use of ground floor from offices to café.**  **Site: Castleton Baptist Church, Marshfield Road, CF3 2UR**  ***We note that a previous application 23/968 has been granted with conditions and we feel that we are not qualified to comment on whether the new plans comply to these conditions. However, we would like to comment that we feel that the problem with the parking has not been addressed and we have been unable to find that Highways have been approached for their comments***.   1. **Other planning Matters** | **10** |
| **9** | **Allotments Update.** | **5** |
| **10** | **Correspondence.** | **5** |
| **11** | **Update on Let’s Fix It Campaign for road surface at Church Lane.** | **5** |
| **12** | **Update Local Place for Nature bird boxes.** | **5** |
| **13** | **Scarecrow Festival Update.** | **10** |
| **14** | ***Communication:***  **To agree items to be included in communications to residents.** | **10** |
| **15** | **Any other business.** | **5** |
|  | **The next Monthly Council meeting is scheduled for Tuesday 10th September 2024** |  |