

## MARSHFIELD COMMUNITY COUNCIL

Minutes of the Council meeting held on 12<sup>th</sup> March 2012 at Marshfield Village Hall, Wellfield Road, Marshfield commencing at 7:35 p.m.

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Present:

Mrs R Bashi (Chairperson)  
Mr G Kemp-Philp  
Mr K Bennett  
Mrs S Burke  
Mrs K Evans  
Mr G Ham  
Mr C Hemmings  
Mr S Tilley  
Mr M Sykes  
Mr W Smith

Apologies: Mrs S Hood (ill), City Councillor T Suller (Attending PACT meeting)

In attendance: 12 Members of public, City Councillor R White, G C Thomas (Clerk)

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The minutes of the monthly Council meeting held on 13<sup>th</sup> February were agreed to be a true record and signed by the Chairperson.

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➤ = Letter to be Written

### **212. Police Matters**

(a) Councillor White reported that Councillor Suller had brought up police attendance at community council meetings at a full Newport City Council meeting. He understands that PCSO Caroline Doidge is planning to attend the Marshfield Community Council meeting in May.

(b) Councillor Sykes had been told that it will take 2 hours for a beat officer to reach Marshfield as the four PCSO's are based in Pill Police Station and need to catch a bus from Pill to Castleton and then walk. He had made attempts to contact the police about allowing local beat officers to use the Village Hall as a base, without a conclusion. He now intends to contact Inspector Neil Muirhead about this.

(c) It was noted that there had been a number of bicycle thefts in the area.

(d) Councillor Burke was concerned about two matters. Firstly, pouches believed to have contained drugs had been found on the pavement in the Marshfield village area and secondly, an incident involving a young girl who was asked directions and then invited to get into a car being driven by a female.

(e) The Council noted that parking outside Marshfield School was chaotic with no police in attendance.

➤ (f) Given the matters raised the Council agreed to write to Inspector Muirhead to ask about police patrols in Castleton and Marshfield. Members agreed to specify parking chaos outside the school, parking on the pavement and the two hour response time to anti-social behaviour complaints. Also, to question what is happening about a car that could be available to transport officers to the area as indicated at an earlier

meeting at Pill Police Station and the progress in setting up a joint Tredegar Park/Duffryn one-stop station.

(g) Councillor White said that Newport City Council's Community Wardens can be contacted about anti-social behaviour problems via the call centre on telephone 01633 656656.

### **213. City Councillor's Report**

(a) The public consultation phase of the Local Development Plan has been postponed until after the next Newport City Council meeting due at the end of the month.

(b) The problem with water on the A48 at Castleton was passed to Welsh Water but there had been no response so Newport CC Highways Department has been asked to look into the matter.

(c) The Boundary Commission for Wales is carrying out a review of the Parliamentary Constituencies in Wales. Councillor White outlined the Commission's proposals to create a Newport West and Sirhowy Valley constituency and gave details of a Cardiff and Newport West constituency area that had been put forward as an alternative.

(d) Councillor Evans asked about the plan to turn off street lights. Councillor White said the plan is going ahead and although there will be an initial cost it will save more in the long term.

(e) The coastal path will be opening at the beginning of May 2012.

(f) Councillor Bashi noted a statement from Newport City Council's Head of Development Services that stated the recent enactment of the Localism Act changes the rules in terms of predetermination. Both Marshfield Ward Councillors would be able to ask questions and discuss an application without prejudicing their position, provided they do not state their final position and keep an open mind until a final decision is made.

### **MATTERS ARISING FROM THE LAST MEETING**

#### **214. Prayers (Min 188)**

The Council had received replies from One Voice Wales and Newport City Council that confirmed the legal standing of the High Court ruling. The Council was not happy with the ruling but agreed to await the outcome of national appeals.

#### **215. Notice Board (Min 196)**

Councillor Hemmings said that the new notice board had been ordered as specified and the final price was £900+VAT. Delivery is expected by 10<sup>th</sup> April. The Council agreed to the additional cost.

#### **216. Painting Railings (Min 210)**

Councillor Sykes told the Council that the Village Hall Management Committee had provided a list of work to Lloyds Bank that it was seeking sponsorship for and painting railings may not be sponsored. He asked if the Council could cover the cost of painting railings to ensure the work is done.

The Council inspected written quotes and agreed to appoint Robert Riella who had quoted £400+VAT. Councillor Evans agreed to take the matter forward.

## 217. Village Hall Solar Panels (Min 211)

Councillor Sykes said the project had been stopped as it had proved to be not self sufficient.

## 218. Planning Matters

### (a) LDP & UDP

Newport City Council's Planning Section has asked to meet with the public in the Marshfield area to discuss the UDP and LDP. Councillor Bashi suggested that when details of the meeting are known they could be included on the Council's website and in the Marshfield Mail.

### (b) Planning Applications

The Council noted plans for the following applications and agreed observations:

#### MCC 673

Conex: 11/1361/ Amended Plans

58 The Meadows, Marshfield: Construction of single storey side / rear extension and increase in height of the pitch of the roof together with dormer window in rear roof slope.

*Observations:*

>Over intensive use of the land very little amenity left.

>Looks like a town house from the rear which does not blend in.

>Height of the building has gone up even further setting a precedent

>Privacy concerns

#### MCC 676

Conex: 11/1210 (Amended plans - also see MCC 668)

Construction of 4No. Bedroom detached house with attached garage

Land to rear of 1-3 The Hollies, Marshfield

Full

*Observations are as before.*

#### MCC: 675

**Proposal:** Erection of oak framed garden room extension to rear

**Site:** Charnwood House, 4 Springfields, Castleton, Cardiff, CF3 2LG

**Conex:** 12/0053/Full

**Observations:** *No objections*

## 219. Leisure Committee

### (a) Leisure Committee Minutes

The minutes of the Leisure Committee held on 1<sup>st</sup> December were approved and adopted subject to Councillor Sykes being removed from the list of attendees.

### (b) Leisure Committee Report

Councillor Hemmings outlined the ideas received in response to the public consultation and noted that the next meeting will be at 7:30 p.m. on 3<sup>rd</sup> April.

### (c) Leisure Committee Membership

The Council agreed to appoint Councillor Mat Sykes as a member of the Leisure Committee.

### **220. Village Hall Management Committee Representative Report**

- (a) VHMC meetings are scheduled for the last Tuesday of each month. The meeting on 27<sup>th</sup> March is the Committee's Annual General Meeting.
- (b) The Village Hall website is being updated.
- (c) A new notice board is needed for Village Hall use and could be used jointly with the Community Council. The Council agreed to put this matter on the agenda for the next meeting.
- (d) Councillor Kemp-Philp enquired about progress in providing disabled access for the Village Hall. He said a disabled audit is needed and offered details of Disability Wales who are able to help with this. Councillor Kemp-Philp is due to attend a meeting at the Village Hall involving Newport City Homes and pointed out the disability access issues such as parking, access ramp and hearing loops that are likely to be raised that cause the Hall to fall short of the required legal standards.

### **CORRESPONDENCE**

#### 221. Marshfield Junior and Youth Football Club

The Council received an e-mail from the Secretary of the MJYFC that asked for the Community Council to pay for Village Hall football pitches to be improved by stripping the field, levelling, rolling, re-seeding and enclosing with a barrier. Then, to maintain the pitches by rolling, cutting and marking throughout each season. This would benefit a wide section of the local community and allow over 150 Marshfield Community children to play football at their home venue. The Club also delivered a petition where people had signed in support of asking the Community Council to improve the existing junior football facilities already at Marshfield pitches.

Councillor Bashi thanked the football club for its interest in providing ideas that can be taken into account by the Council's Leisure Committee when spending on new leisure facilities is being considered. However, the maintenance of the existing pitches is the responsibility of the Village Hall Management Committee.

Representatives of the MJYFC were present and were invited to speak about the proposal. The Chairman of the MJYFC said the proposal would create another pitch area that reflected the size of the existing senior pitch. The current mini pitch area is rutted and in poor condition causing complaints and resulting in home games being played at Splott.

The Council agreed to pass the proposal for improved pitches to the Leisure Committee to be included in the response to public consultation on ideas for new leisure facilities. The petition to improve the existing football pitches was felt to be premature for the Leisure Committee's consultation but still relevant to current maintenance and, therefore, the petition was passed to the Village Hall Management Committee.

#### 222. New Leisure Facility

A resident of property adjacent to the Village Hall grounds e-mailed with concerns of the impact any new leisure facility will have on very local residents and asked that the Council engages directly with residents about any significant plans. Whilst offering support for an appropriate facility, details of points that should be taken into account were listed.

The Council noted the e-mail and referred the details to the Leisure Committee to be included with the public consultation responses.

### 223. Gypsy & Traveller's Site

The Council received a reply from Newport City Council following its request for further information about decisions that have already been taken in this matter. It was noted from documents provided that Newport City Council is proposing that land off Coedkernew is to be developed and put forward as the bid to Welsh Government for the transit site.

- The Council agreed to ask the local Ward Councillors directly about their knowledge of this proposal and request that they find out further information for the Community Council.

### 224. Planning Application Site Meeting

The Council was aware that residents had raised concerns about the change of use of Meakins Timber Yard to a motor salvage premises. The Community Council had already provided its observations but in the light of these new concerns, Newport City Council has agreed to postpone its decision. The Community Council was invited to participate in a meeting at the Civic Centre in connection with these concerns.

## **FINANCIAL MATTERS**

### 225. Request for Financial Assistance Towards Village Hall Grounds Maintenance

The Council agreed that there was £2893 remaining from the 2011/12 concurrent functions payment of £5900 received from Newport City Council and allocated £1000 to allotment costs for earmarked projects still under review and £1893 to both Village Hall projects and grounds maintenance and upkeep.

Councillor Sykes declared an interest, as Chairman of the Village Hall Management Committee, but was consulted about the cost of a ground maintenance contract with Newport City Council and told Members that a charge of £2491.86+VAT had been quoted for a 12 month contract to be invoiced quarterly.

The Council recognised that the management and upkeep of the Village Hall and grounds is the responsibility of the Village Hall Management Committee but agreed to make a contract with Newport City Council to provide ground maintenance for the first two quarters at a charge of £1245.93+VAT and to donate this service to the Village Hall.

### 226. Financial Assistance Towards Other Planned Village Hall Projects

The Council consulted Councillor Sykes, as Chairman of the Village Hall Management Committee, about an e-mail listing a number of planned projects which Councillor Sykes said he would prefer a decision about financial assistance to be resolved now.

The Council asked that the Village Hall Management Committee decides on the priority of the proposed projects and returns to the Council with these details.

The council also asked that details of the income received from individual Hall user groups should be provided along with the latest accounts.

### 227. Financial Assistance to Marshfield Football Club for White Lining

The Council consulted members of the Football Club who were present at the meeting to further explain the details contained in an e-mail from the Village Hall Management Committee.

It was stated that the Football Club will pay for the paint and provide the labour to carry out white lining of football pitches but the first mark of the season was still required to be done by Newport City Council at a cost of £195.76 including VAT.

In order to carry out further line marking the Football Club required white lining equipment which is available at a cost of around £400.

The Council agreed to donate £195.76 to the Football Club, being the cost of the first line marking and to buy the white lining equipment at a cost of around £400, to be donated to the Village Hall Management Committee. The Football Club agreed to source suitable white lining equipment and place an order on behalf of the Community Council.

#### 228. New Savings Account

The Council considered information provided by the Clerk about the present financial situation and the suggested working balances for 2012/13. The Clerk recommended that the Council should decide the amounts to be invested in at least two different accounts to allow FSCS protection on all funds invested.

The Council agreed to invest £85,000 in a NatWest Enhanced Fixed Rate Deposit for 12 months from 5 April 2012 to 8 April 2013 providing an interest rate of 3.00% gross p.a. (2.4% net). No withdrawals or early terminations are permitted before the end of the term.

Additional funds are available to be invested with another banking group and the Council agreed to further consider the options before making a decision.

#### 229. Wales Air Ambulance

The Council received the 10<sup>th</sup> Anniversary Appeal request for financial support from Wales Air Ambulance and agreed to donate £50.

#### 230. Land Registry Search

Councillor Burke provided a Title Plan View document requested from HM Land Registry on behalf of the Council at a cost of £4.00.

The Council agreed to reimburse Councillor Burke £4.00

#### 231. Allotments

Allotment CL12 has been let and is to be shared. £20.00 cash was handed to the Clerk being the gate key deposit taken from the new tenant.

#### 232. Insurance for Posts at Groes Corner

The Clerk had contacted Allianz Insurance who said existing personal liability cover will include the posts, provided they are checked regularly for safety. Additional cover for vehicle or animal impact damage would cost around £25-30 per annum, based on the installation costs.

The Council agreed to add the posts to the insurance policy at the appropriate time.

#### 233. Cheques

101195	G C Thomas – Clerk’s Salary, February	£ 331.44
101196	G C Thomas – Internet Reimbursement, February	£ 18.00
101197	G C Thomas – Reimb. Stamps, telephone etc Jan - March	£ 57.07

#### **234. New Residents Information Pack**

The matter was deferred until the next meeting.

### **235. Improvements to Council Land at Groes Corner**

The matter was deferred until the next meeting.

### **ANY OTHER BUSINESS**

#### **236. Flooding**

Councillor Bashi recommended that details of any flooding seen in the Marshfield area should be passed on to Maria Evans, Development Officer, Planning for Welsh Water. A note in the Marshfield Mail will show a contact number 08000 853968.

#### **237. Dog Fouling Ty Mawr Lane**

Councillor Ham agreed to place information stickers provided by Newport City Council in the Ty Mawr Lane area.

#### **238. Sensitive Business**

Councillor Bashi asked that papers produced by the Community Council containing sensitive material should be printed on coloured paper to indicate a restricted circulation.

**Meeting ended 00:30**