

## MARSHFIELD COMMUNITY COUNCIL

Minutes of the Council meeting held on 13 December, 2010 at Marshfield Village Hall, Wellfield Road, Marshfield commencing at 7:30 p.m.

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Present: Mrs R Bashi (Chairperson)  
Mr N Sullivan  
Mrs S Hood  
Mr S Tilley  
Mr C Hemmings

In attendance: PC 986 A Walters & PCSO 27 Joanne Lewis (Gwent Police) G C Thomas (Clerk)

Apologies: Mrs S Burke (ill), Mr K Bennett (meeting) Mrs J Charlton (work), Mr G Ham (ill), Councillor R White (meeting)

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The Council agreed that the minutes of the meeting held on 8<sup>th</sup> November 2010 were a true record and they were signed by the Chairperson.

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➤ = Letter to be Written

### 163. Police Matters

PC Walters introduced PCSO Joanne Lewis who has been assigned to the Marshfield area and told the Council that, between them, they will provide 7 days a week cover.

The current priorities are anti-social behaviour around the Village Hall and the bus stop opposite the Post Office on Marshfield Road. The Ward plans include school parking, the reintroduction of the Mini-PCSO Scheme and speeding along Marshfield Road.

PC Walters updated the Council on recent events:

- Off-road motorbike use in the Ty Mawr Lane area is taking place on private land but the City Council may become involved due to the noise issue.
- Investigation of parking in Marysfield Close had shown that vans are parked legally.
- The Clerk noted a letter to the Community Council from the Chief Constable about Wings to Fly education through drama programme. PC Walters suggested that Inspector Blakemore would be involved with this.

PC Walters responded to questions from the Council:

- An operation on the A48 resulted in 35 vehicles being stopped from which, 5 Enforcement Notices and 3 Production of Document Notices were issued. Another operation regarding scrap metal theft is underway.
- The Village Hall youth club will be started up again. PCSO Lewis was not aware of the youth club but is willing to become involved.

## **164. City Councillor's Report**

There was no report.

## **MATTERS ARISING FROM MINUTES OF LAST MEETING**

### **165. Newport CC – Section 106 Payments –Leisure Facilities (Min 139)**

The Clerk reported that the Barclays Step Saver account is no longer available but Fixed Rate Business Bonds are currently offering a higher rate of interest.

The Clerk was asked to make further enquiries about Bonds available.

Reference was made to Skate Park information.

### **165. Change of Use of Land (Storage of Building Materials on Non-Domestic Land) Land to the Rear of 118, 119 Marshfield Road, Marshfield, Enforcement E10/0504 (Min 140)**

Reference was made to the following planning application relating to 119 Marshfield Road:

**Proposal:** Retention of change of use of land from agricultural to garden curtilage, retention of hot tub enclosure and decking.

**Site:** Groes Cottage, 119 Marshfield Road.CF3 2TU.

CNNL/10/1039/FULL

MCC Ref: 633

The Council heard that this application had been refused by Newport CC but the applicant could appeal against this decision.

The Council resolved to telephone the owner of the land affected by the additional outbuilding, to let them know that this development is occurring.

### **166. Play Area Inspection (Min 147)**

The Council asked Mr Ham to provide details of the play area safety checks he undertakes.

### **167. St David's Court (Min 148)**

Charter Housing Association wrote on 25 November stating that permission had been given for some residents to erect side screen fencing in order to offer some privacy from being overlooked and for pot plants or shrubs to be placed around their patios. The communal garden remains available to all and is maintained by Charter Estates Team.

### **168. Hedge Cutting (Min 152)**

Mr Wilde has returned and cut the hedge where the road narrows within the existing cost.

### **169. Retrospective Planning Permission (Min 156)**

Newport CC informed the Council that it has no specific policy on retrospective planning applications. They are treated on their merits and judged against locally adopted policy, national guidance and any other material considerations in the same way as any other application. Retrospective applications are not 'rewarded' in any way.

### 170. Asbestos (Min 161)

- The Council agreed the content of the reply to Mr Suffield's e-mail and asked to send a copy to Marshfield Primary School and the School Governors.

## **CORRESPONDENCE**

### 171. Litter around Bus Shelter

Newport City Council's Environment Manager wrote on 9 November in response to the Community Council's suggestion. He stated that they have never considered providing information notices to advise on the location of the nearest litter bin but agreed that this may help at the Marshfield Road/Marysfield Close bus shelter and a sign will be put in place as soon as possible.

## **FINANCIAL MATTERS**

### 172. Donations

The Council considered the following requests for a donation:

- Disability Wales – The Council agreed to receive more information from Councillor Kemp-Philp about the benefits to the Council of becoming a member of the organisation before a final decision is made.
- British Heart Foundation – The Council agreed to donate £50.
- Llangollen International Music Eisteddfod – Noted.

### 173. Gateway Christian Centre - Castleton Baptist Church

The Secretary of the Church wrote on 22 November to inform the Council that their insurance does not cover vandalism to the graveyard wall.

The Council agreed to donate £100 towards the cost of the repairs

### 174. Request for a Donation Towards Village Hall Improvements

This item was deferred until the Village Hall Management Committee Representative report.

### 175. Marshfield Primary School PFA

The Parents and Friends Association are requesting donations to assist with purchasing new computer equipment to benefit pupils of the school.

The Council agreed to place this matter on the agenda for the next meeting.

### 176. Annual Audit 2009/10

The Clerk reported that the Annual Audit has been completed and a copy of the Annual Return has been placed in the notice board with the completion notice.

Mazars of Southampton requested a fee of £158.62 for carrying out the audit which the Council agreed to pay.

### 177. Reimbursement of Food & Drink Costs

The Chairperson asked for reimbursement of £41.24 spent on food and drink in arranging a Christmas function for Council Members. The Council agreed to make the reimbursement.

## 178. Cheques

101128	G C Thomas – Clerk’s Salary November 2010	£ 331.44
101129	G C Thomas – Internet Connection Reimbursement November	£ 18.00
101130	Mazars – Audit Fee (Min 176 )	£ 158.62
101131	Mrs R Bashi – Reimbursement of Food & Drink costs (Min 177)	£ 41.24
101132	British Heart Foundation – Donation (Min 172)	£ 50.00
101133	Castleton Baptist Church – Donation (Min 173)	£ 100.00

## **179. Report of Village Hall Management Committee Representative**

- Councillor Hemmings told the Council that he had attended the last Village Hall Management Committee meeting.
- The Committee had asked if the Community Council would be willing to help with the costs of maintaining the Village Hall grounds since Newport City Council had withdrawn its services free of charge. The Council felt that Newport City Council should be providing these services free of charge and agreed to write to Newport CC in support of the VHMC pointing out that the area is the only public leisure facility in the village and that the Committee has already made savings on the initial costs. Councillor Hemmings agreed to compose a draft response for the Clerk to send to Newport CC.
- The Council discussed the current request for a donation towards structural improvements planned for the Village Hall and decided to forward a copy of the letter received from Councillor Kemp-Philp to the Committee via the Chairman and await a reply to the issues raised.
- Members generally discussed improved leisure facilities that could be sited within the Village Hall Grounds.

## **180. Allotment Committee**

- The tenant of plots 15, 16 & 19 has resigned from his tenancy and handed his gate key back to the Committee. The Clerk was asked to send a reminder for rent owing and deduct the key deposit refund from this amount.

## **181. Planning Committee**

The council approved and adopted the minutes of the Planning Committees held on 18<sup>th</sup> and 28<sup>th</sup> of November 2010.

## **182. Highways Matters**

- The Clerk should check the progress of posts to be installed at Groes Corner with Mr Richard Lloyd of Newport CC.
- The Clerk to let Newport CC know that drainage ditches in Church Lane need to be cleared.
- Members noted that coaches are parking along Marshfield Road from Mallards Reach to the A48 when transporting school children. This was seen to be dangerous to other traffic using Marshfield Road and the Council agreed to ask the Newport CC Highways, NCC Schools Transport and the Police to look at this issue.

## **ANY OTHER BUSINESS**

### 183. Assistance with Emergencies

The Council was told about a booklet published by HM Government that gave advice to be used during times of emergencies and was asked to consider if personal experiences could add to this type of advice. The Council supported asking for the re-distribution of such a booklet to Marshfield and Castleton.

### 184. Notice Board

The Council was updated on the progress in sourcing a new notice board and was told that the Neighbourhood Watch is willing to contribute towards the cost of replacing the notice board it shares with the Council on Marshfield Road.

### 185. Grit Bins

- The Council agreed to send its dissatisfaction to Newport City Council about their failure to provide new and replacement grit bins on St Melons Road and other locations along Marshfield Road despite earlier promises that these will be provided.

**Meeting ended 9:35 p.m.**