

## MARSHFIELD COMMUNITY COUNCIL

Minutes of the Council meeting held on 10 October, 2010 at Marshfield Village Hall, Wellfield Road, Marshfield commencing at 7:30 p.m.

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Present: Mrs S Burke (Chairperson)  
Mr N Sullivan  
Mrs S Hood  
Mr C Hemmings  
Mr G Ham  
Mr K Bennett  
Mr S Tilley

In attendance City Councillors T Suller & R White, G C Thomas (Clerk)

Apologies: Mrs R Bashi (holiday) Mr G Kemp-Philp (ill) Mrs J Charlton (work) PC A Walters

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The Council agreed that the minutes of the meeting held on 13 September 2010 were a true record and they were signed by the Chairperson

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➤ = Letter Written

### **111. Police Matters**

Mrs Burke told the Council that the Village Hall had been provisionally booked by PCSO Kim Weare for the Halloween Disco but confirmation had been required and was not given by Gwent Police so the provisional booking had to be given up.

The Council discussed the reduction in police presence in Marshfield & Castleton. The Mini PCSO scheme at Marshfield Primary School has been shelved due to lack of police support and parking outside the school has become chaotic. Councillor Suller noted a lack of police presence at Ward meetings. There is no support for the local Neighbourhood Watch. There is a feeling that the lack of routine police patrols and attendance to emergency calls has encouraged crime to the area; the efficiency of this method of policing was questioned.

- The Council agreed to write to Sergeant Neil Muirhead to outline the problem and to ask for a PCSO dedicated to Marshfield & Castleton.

### **112. Newport City Ward Councillor's Report**

Councillor White reported the following:

- Wyevale site allotments have submitted a planning application for paths and may be referring something about sheds on the allotments.
- Parking outside Marshfield Road allotments was brought up at a ward meeting. Mr Ham told the Council that the Allotment Committee are looking at this matter but there are no parking restrictions on this part of Marshfield Road.
- Youths congregating in and around the bus shelter opposite the post office on Marshfield Road are causing problems for residents. The Community Council had installed the bench at

this location. PC Walters had updated that Newport CC has formulated an action plan and patrols will be conducted by police at key times. Mrs Burke asked Councillor White if he would consider including a note in the Marshfield Mail about NCC Community Warden contacts.

- There is also a problem with litter in the bus shelter area. The Council agreed to write to Newport City Council to ask for signs in the bus shelter to remind people to use the litter bins.
- Mr Ham said that vehicles are parking on the grassed area behind the bus shelter at the junction of Marshfield Road/Marysfield Close.
  - The Council agreed to write to Newport CC to ask if something can be done to stop this.
- Councillor White referred to the BT Race to Infinity web site that asked for votes from residents about broadband connection. Maximising the vote in favour will make it more likely that fibre optic cable broadband will be installed in the area.
- There are concerns that the Environment Agency do not appear to have cleared reens alongside Broadway, Ty Mawr Lane and the Sea Wall. Individuals may telephone the EA on 0800 807060  
The Council agreed to write to the Environment Agency asking about the cleansing of these reens.
- Any gullies not draining properly should be reported to Newport City Council Tel: 656656.
- Marshfield Ward is part of a three year programme for road resurfacing and will see work start next year. Mr Ham Said the road surface on the A48 at Coedkernew roundabout is poor. Councillor White said he would let Newport CC know about this.

## **MATTERS ARISING FROM MINUTES OF LAST MEETING**

### 113. Newport CC - Section 106 Payments- Leisure Facilities (Min 76)

The Clerk reported that Barclays has provided a leaflet of interest rates for business customers that showed a maximum of 0.500% AER. The Council agreed to seek advice on investment from One Voice Wales and Newport City Council. Mr Hemmings agreed to provide details of a Barclays account with a better rate of interest.

### 114. Marshfield Road Notice Board (Min 79)

Mr Tilley said he had e-mailed Mrs Bashi with the designs of wooden notice boards and will ask Starsheet for details of metal notice boards.

### 115. Change of Use of Land (Storage of Building Materials on Non-Domestic Land) Land to the Rear of 118, 119 Marshfield Road, Marshfield, Enforcement E10/0504 (Min 95)

The Clerk reported receipt of an e-mail from Mr Stringer, Planning Officer (Monitoring & Enforcement) who had noted the outbuilding to the rear of 119 Marshfield Road during his site visit. He has opened a new enforcement complaint and notified the property owner of the breach of planning control and anticipates receiving an application for the retention of the change of use and associated operational development.

116. Asbestos (Min 100)

Mrs Burke told the Council that the meeting with Mr Suffield went ahead and he took back queries about some aspects not being done properly to the asbestos team.

- The Clerk was asked to contact Mr Suffield to check progress on answering the queries.

(City Councillors left the meeting 8:45 pm)

117. Port O,Call (Min 104)

Mr Ham said the event could become an annual event. Mrs Hood suggested that the landlord could contact the police before future events to sort out traffic coning etc.

118. Asda Bus (Min 106)

Mr Bennett said he had spoken to the manager of Asda, Duffryn who said that the busses were stopped due to costs and usage.

119. Marshfield CC Web Page (Min 107)

Mr Hemmings told Members that the website is progressing and he would be pleased to receive feedback and ideas on content. Mrs Hood suggested a printed news sheet suitable for delivery to elderly residents who do not have internet access.

120. Cae Brandi Parking (Min 110)

Councillor White said Newport City Homes are aware of the problem and are looking at the matter.

CORRESPONDENCE

<u>121</u>	10 Sept 2010 - Newport CC Parks & Outdoor Recreation Manger - Grounds Maintenance Undertaken by Newport CC on Land Leased to Community Councils and Church in Wales Notice of their intention to charge £7973 p.a. for ground maintenance that was previously done free of charge.	The Council noted the letter and understood that a meeting with Newport CC is likely in the near future. The Village Hall Management Committee is negotiating with Newport CC
<u>122</u>	21 Sept 2010 - Head of Regional & Local Government Services - District Valuer Services, Cardiff District Valuer Services (DVS) Details of valuation services available to community councils	Noted
<u>123</u>	24 Sept 2010 - Newport CC Democratic Services Support Officer - A Shared Community Charter for Newport - Launch Invitation for two persons to attend the launch on 21 October at 11:30 am. Request for Chairs and/or Clerks to visit Civic Centre to sign the document	Mr Bennett and Mrs Hood indicated that they will attend the launch. The Clerk is to update Mrs Bashi who may also attend

124	28 Sept 2010 - One Voice Wales Monmouthshire/Newport Area Committee Agenda and minutes for meeting to be held on 14 October at Usk.	The Clerk reminded Members that Mr Kemp-Philp and Mr Sullivan are the Council's nominees to OVW
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## FINANCIAL MATTERS

### 125. Donations

- The Marshfield & District Royal British Legion wrote on 29 September to request a donation to this year's Poppy Appeal and to Invite the Chair or other representative to attend the Remembrance Service on 14 November.  
Members agreed to donate £50 to the Poppy Appeal and to send a representative to the Remembrance service.
- Shopmobility Newport wrote on 15 September 2010 to request a donation towards their work. The Council agreed to donate £50.
- The request for a donation from Disability Wales and Bobath Cymru are to be place on the agenda for the next meeting.
- The Council noted the request for a donation from the National Eisteddfod

### 126. Invoice

The Clerk reported receipt of an invoice for £1527.50 from Fitters Direct for repairing the roof to the Village Hall. The invoice included details of a small amount of gutter clearing that the insurance company had stated would not be covered by insurance.

- The Council agreed to pay the invoice but asked that an amended invoice is issued, that does not include gutter clearing, before making the payment.

### 127. Reimbursement

The Council received requests for reimbursement of costs incurred in carrying out Council business.

- Mr Ham – A bolt for an allotment shed and fuel for the brush cutter used on the allotments - £ 15.38
- Mrs Burke – An application to the Land Registry for Office Copy Entries and to search the Index Map -£13.00

### 128. Concurrent Functions Allocations 2010/11

The Council noted the amounts claimed and received from Newport City Council.

### 129. Cheques.

101114	G C Thomas – Clerk's Salary September 2010	£ 331.44
101115	G C Thomas – Internet Connection Reimbursement September	£ 18.00
101116	Tenovus – Donation (Min 87)	£ 50.00
101117	Shelter Wales – Donation (Min 87)	£ 50.00
101118	Fitter Direct – Village Hall Roof Repairs (Min 126)	£1527.50

101119	Royal British Legion – Poppy Appeal donation (Min 125)	£	50.00
101120	Shopmobility, Newport –Donation (Min 125)	£	50.00
101121	Sue Burke – Reimbursement of Land Registry fees (Min 127)	£	13.00
101122	Gareth Ham – Reimbursement of allotment work costs (Min 127)	£	59.61

### **130. Allotment Committee Report**

Mr Sullivan told Members that he will be meeting with Mrs Bashi to assist with taking over the chairmanship of the Committee.

Mr Ham said he had fitted a bolt to the store shed. He had spoken to Mark Cutter about plans to level part of the allotment site and lay scalping but Mr Cutter was no longer willing to assist as he lives outside the Community Council area and is not eligible to hold an allotment tenancy.

Mr Ham had received a quote for £300 from Robert Carter to lay scalplings and told the Council that the full cost of creating the hard standing area could be up to £1000. He is to speak to Mr A Bird to obtain costings.

The Council authorised the Allotment Committee to spend up to £1000 to create a hard standing area within the allotment site.

### **131. Village Hall management Committee Representative Report**

The representative was not present.

### **132. Highways Matters**

There were no highways matters.

### **133. Public Footpath in Village Hall Grounds – Update**

There was no further information

### **134. Asbestos**

This matter was dealt with in minute 116.

### **ANY OTHER BUSINESS**

### **135. Tennis Court**

Mr Hemmings referred to the suggestion to create a tennis court in the Village Hall Grounds.

The Council wished to acknowledge receipt of the proposal and to consider all options for leisure facilities by consulting residents of Marshfield & Castleton before any decision is made.

**Meeting ended 10:55 pm**